

Gift Aid Declaration

Roman Catholic Archdiocese of Southwark
Our Lady of the Sacred Heart - Herne Bay

Personal Details - Please complete in **BLOCK CAPITALS**

TITLE:			
SURNAME:		FORENAME(S):	
HOME ADDRESS:			
POST CODE:		TELEPHONE NO:	
EMAIL ADDRESS:			

Declaration

I would like the Archdiocese of Southward to treat all qualifying donations I have made since the 6th of April 20__*, and all donations I will make in the future (until such time that I notify otherwise) as Gift Aid donations.

* We can back-claim Gift Aid for up to the last 4 years, so please enter the year in your declaration as applicable.

I am a UK taxpayer and understand that if I pay less Income tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year, it is my responsibility to pay any difference to HMRC.

SIGNATURE (unless submitted electronically):		DATE:	
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Once the form is completed, please return to the Parish office (details below) either by post or email.

Gift Aid is reclaimed by the charity from the tax you pay for the current tax year, your address is needed to identify you as a current UK tax payer.

Please notify the charity if you:

- * Want to cancel the declaration
- * Change your name or home address
- * No longer pay sufficient tax on your income and/or capital gains

If you pay income tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self Assessment tax return or ask HMRC to adjust your tax code.

 Our Lady of the Sacred Heart The Retreat Sea Street, Herne Bay CT6 8SP	 01227 375095  hernebay@rcaos.org.uk  www.ourladyhernebay.co.uk
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Parish Code:	XS	Env. No.		GAD No.	
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Registered Charity No. 1173050